

Blackboard Teaching Essentials (ITSC-BL-BTE)

Last Modified on 30/06/2025 10:08 am HKT

In this course, you will learn best practices for navigating the Blackboard site and start building content, creating assessments, and working with discussions in the Blackboard course view. In addition to the About This Course section, there are five modules in this course that contain lessons: Navigation, Course Development, Performance Tracking, Gradebook Functionality, and Communication. Upon completion of this course, participants will be able to:

- Navigate a Blackboard site using the Ultra experience.
- Explore key course tools and course building features.
- Adapt courses to the Blackboard platform.
- Set up your gradebook.
- Utilize tools to establish communication in Blackboard.

Appropriate For:

Instructors, faculty, course designers, administrators, and support staff who will be teaching or supporting blended and/or fully online courses using the Ultra course experience

Delivery Mode:

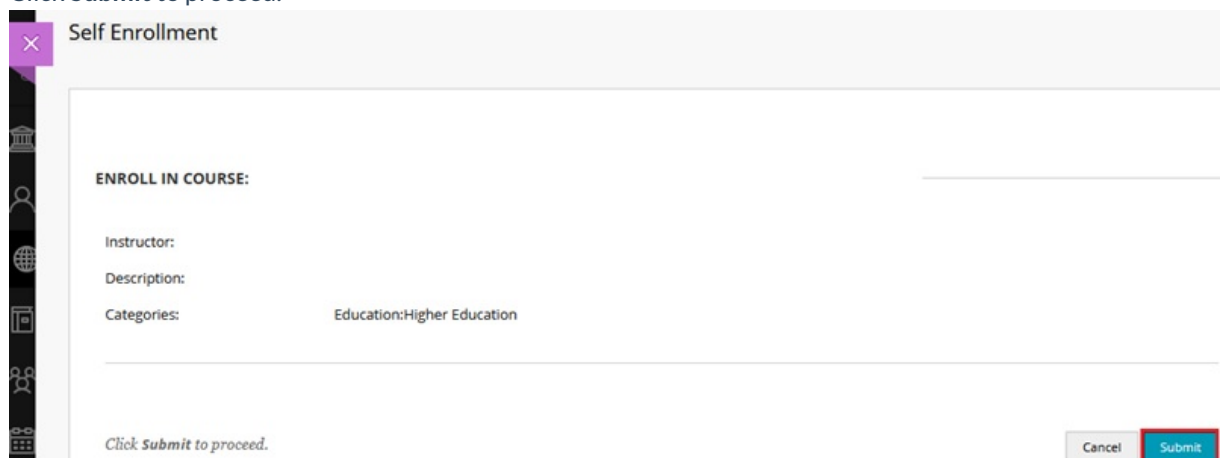
Non-facilitated

Time Investment:

4-6 hours

Self-enrolment Steps:

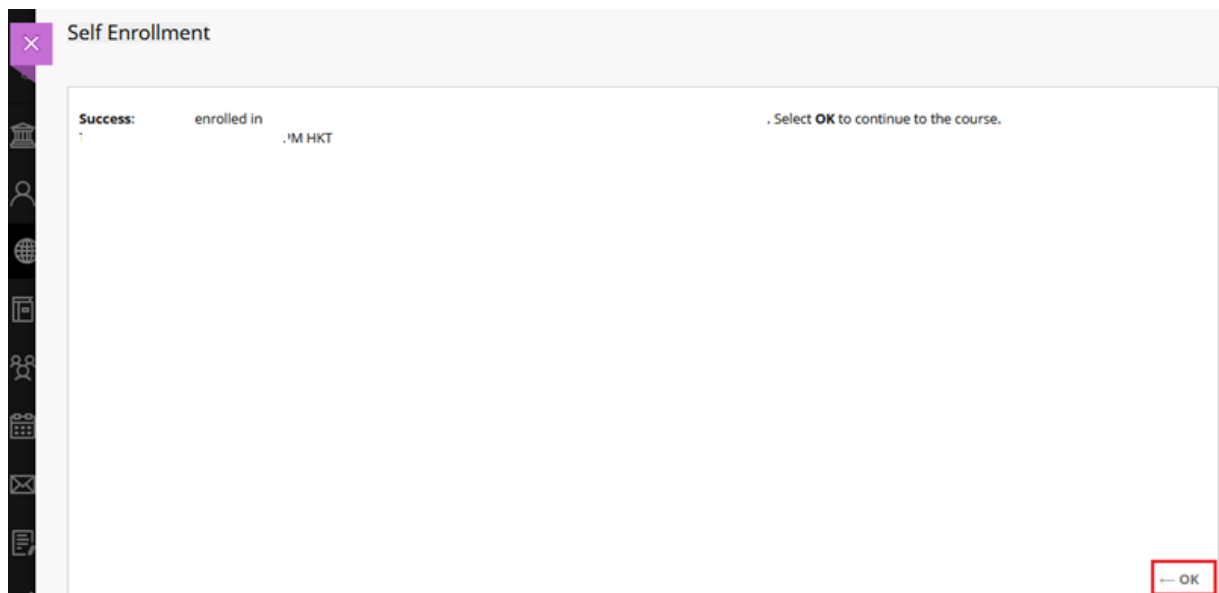
1. Access https://blackboard.cuhk.edu.hk/ultra/courses/_215082_1/outline
2. Sign on via the CUHK Login Page.
3. Click **Submit** to proceed.

A screenshot of the Blackboard 'Self Enrollment' form. The form has a title bar with a close button (X) and the text 'Self Enrollment'. Below the title bar, there is a section titled 'ENROLL IN COURSE:'. Under this section, there are three labels: 'Instructor:', 'Description:', and 'Categories:'. The 'Categories:' label has a value 'Education:Higher Education' next to it. At the bottom of the form, there is a text prompt 'Click Submit to proceed.' and two buttons: 'Cancel' and 'Submit'. The 'Submit' button is highlighted with a red border.

4. Click **OK**.

Questions: elearning@cuhk.edu.hk

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Notes:

- This course is developed by Anthology (Blackboard). Some features mentioned may differ from or be unavailable in the CUHK Blackboard environment. If you have any questions, please contact us at ITSC Service Desk (<https://servicedesk.itsc.cuhk.edu.hk> (<https://servicedesk.itsc.cuhk.edu.hk/>)) / elearning@cuhk.edu.hk.
- If you would like to try out the features in a sandbox (blank testing course) or a practice course (testing course with mock data), feel free to submit your request to [Blackboard \(Ultra\) Request Form](https://cloud.itsc.cuhk.edu.hk/webform/view.php?id=13711896) (<https://cloud.itsc.cuhk.edu.hk/webform/view.php?id=13711896>).
- This course will be closed around July 2026.

Contact us: ITSC Service Desk (<https://servicedesk.itsc.cuhk.edu.hk>) / elearning@cuhk.edu.hk
