

Is there a convenient way to schedule a number of classes for a course or a class that will be offered many times?

Last Modified on 17/01/2025 12:02 pm HKT

Teachers can create a single link for all classes by using the “recurring” function. Such link can be valid for up to a year. So students can use the same link for joining all the classes.

Teachers are reminded to disable the function “join before host” to avoid confusion. Also, it is important to note that a teacher cannot host two meetings at the same time.

More:

- <https://support.zoom.us/hc/en-us/articles/214973206-Scheduling-Recurring-Meetings>
- <https://support.zoom.us/hc/en-us/articles/202828525-Join-Before-Host>

Starting from 2020/21, with the permission of the course teachers, course support staff may submit a request to eLearning Support to batch schedule ZOOM meetings under a teacher ZOOM user account for a course. Similar arrangement can be made to facilitate batch retrieval of meeting reports from the ZOOM accounts of the course teachers.
